MERCY COLLEGE

COURSE BULLETIN

SUMMER 2021

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How to Search and Register for Classes

1. Log into Mercy Connect (**connect.mercy.edu**)
2. Select Register for Classes
3. Select Look Up Classes
4. Select a term (Remember, all undergraduate programs run on as semester schedule), then select submit
5. Select Advanced Search
6. Filter results for your preferences. Remember to select the campus you prefer to take classes on. For online classes, select Distance Learning
7. Select Section Search
8. Select the class that works best for your schedule. Remember that R=Thursday, so if a class is listed as TR it meets on Tuesdays and Thursdays.
9. Check off the corresponding box on the far left-hand side
10. Scroll to the bottom of the search results and select Register

Please consider the following:

- You will not be able to register for over 16 credits without authorization.
- Contact your PACT or COP advisor and they can request this on your behalf
- You will not be able to register for classes that have time conflicts with other classes.
- You can add yourself to the waitlist of a full class (if available)
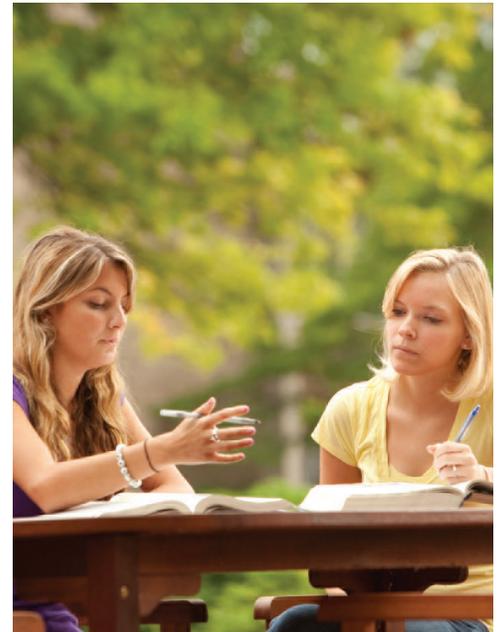
This bulletin is current as of the print date of March 1, 2021.
For the most up to date class schedule, registration, payment and refund policies please check online at www.mercy.edu

Mercy College reserves the right to revise or change its academic calendar, rules, charges, fees, schedules, courses, requirements for degrees and any other regulations, policies or practices affecting students whenever considered necessary or desirable. The foregoing changes may include, without limitation, the elimination of courses, and programs.

MERCY COLLEGE

555 Broadway
Dobbs Ferry NY, 10522

1-877-MERCY-GO
www.mercy.edu

Registration/Payment Procedures

In-person and Web registration will begin on March 22, 2021

- **You must be in FULL compliance with the New York State Immunization Law. Submit immunization documents in person to the Office of Student Financial Services or online to the Registrar's office at https://mercy.formstack.com/forms/immunization_file_upload.**

- Make and keep an appointment with your counselor/mentor to go over your degree requirements and review your transcript on Mercy Connect. If you have transfer credits, pay particular attention to your transfer work, and make sure that you do not enroll in a course for which you have already received credit.

- Review available courses through Mercy Connect.

- Check **prerequisites and registration restrictions** for each course in which you plan to register by clicking on the CRN and then clicking on the course title. This will tell you the prerequisite.

- Make a list of the courses in which you plan to enroll using a Registration/Schedule Worksheet.

- Clear any holds that prevent registration. Your holds status is available via Mercy Connect by selecting the student tab, then selecting "view holds". If you have any questions about your holds, contact the Office of Student Financial Services at **1-888-464-6737.**

- If you intend to use Financial Aid (grants and loans), you **MUST file the 2019-20 Free Application for Federal Student Aid** (FAFSA). The last day to file the 2019-2020 FAFSA is **June 30, 2020**. If you have already filed a FAFSA, please check with your counselor/advisor to make sure that you have submitted all the required documents for aid to disburse.

- All payment arrangements must be completed by
  Semester: May 12, 2021
  Trimester: April 12, 2021
  Quarter: May 11, 2021

> ### For questions on your holds, call
> # 1-888-464-6737.

To proceed with registration:

- Either process your registration online (see procedures below) or take your registration form, signed by a counselor/mentor, to the Office of Student Financial Services to complete your registration.

- You will be required to complete a Student Acknowledgement Statement and Method of Payment Information Form. This will be used to assist you in completing your payment arrangements for the summer term.

- If you have changed your address, submit your change of address request form in person at Student Financial Services on your local campus or at https://mercy.formstack.com/forms/address_update.

After you have registered:

- Print your schedule via Mercy Connect.

- Follow through with your payment/financial aid procedures. You can pay online via Mercy Connect.

Web Registration

Registration Instructions for Mercy Connect

> Online students who live in the Tri State area must follow the New York State Immunization Law.
> You can upload your proof of immunization to the Office of the Registrar at https://mercy.formstack.com/forms/immunization_file_upload.

- After logging into Mercy Connect select the **Administrative Services** tab at the top of the page. (If you have trouble logging into Mercy Connect, please contact the Helpdesk at helpdesk@mercy.edu or 914-674-7526.)

- To register for classes, choose **Student and Financial Aid.**

- On the **Student and Financial Aid** page, choose **Registration** to view the **Registration Menu.**

- You must **select a term** before you can access the options on the Registration Menu. Click **Select Term** on the **Registration Menu.**

– Summer 2021 Semester

– Summer 2021 Trimester

– Summer 2021 Quarter

Highlight the term, and click the **Submit Term** button. This will return you to the Registration Menu.

- The first time you select add or drop classes for a term you will be required to complete a Student Acknowledgement Statement and Method of Payment Information Form. This information will be used to assist you in completing your payment arrangements for the term.

- If you want to search for classes, click the **Class Search** button at the bottom of the page. This brings you to the **Look Up Classes** page. On this page, you can search for classes using specific criteria. You must select the subject name and any other criteria you wish to specify (course number, campus, etc.) however only the subject name is required. After selecting the criteria, click **Class Search**.

- On the **Look Up Classes** page, a listing of classes fitting the criteria you specified will appear. Class information, such as dates, days, time, campus, and seats available will appear for each class listing. If you wish to register for a class, check the box in front of the **CRN** and click **Register.** If there is a C in the box, the class is closed. If there is an X in the box it has been cancelled. If you are on hold you will not be able to check any boxes.

- If you do not have to look up classes because you already know the **Course Reference Number (CRN)** choose **Add or Drop Classes** from the **Registration Menu**. Then enter the CRNs in the boxes (one CRN per box). After entering the CRNs click the **Submit Changes** button. (If you receive an error message on the **Add/Drop Classes page**, check your schedule of classes or contact your counselor/mentor.)

- To **Drop a Class** - In the second column, **'Action'** there is a window with a down arrow. Click on the arrow and a message should appear indicating '**Web Drop'**. Click this and then at the bottom of the form click on '**Submit Changes'**. If the message (web drop) does not appear in the window the period for dropping through the web is over and you should contact your advisor. Please see **Withdrawals and Refunds.**

- You can view your schedule by clicking **Detail Schedule** on the **Registration Menu**. To get to the Registration Menu, click the menu icon on the toolbar located in the top right corner of the page. If you want to print your class schedule, click the printer icon on your web browser's toolbar.

Before you logout, click on **Account Summary** from the **Student Account menu** under **Student and Financial Aid**. Make sure you have made the necessary arrangements to cover your tuition using grants, loans, payment plans, etc.

WE ARE HERE TO HELP YOU:

Graduate/Undergraduate Advising:
Contact your program director/student service counselor

Registration Holds:
Student Services Support Center at 1-877-MERCY-GO

Financial Aid:
Student Services Support Center at 1-877-MERCY-GO

Graduate/Undergraduate Academic holds:
Contact your School Dean

Computer helpdesk:
helpdesk@mercy.edu or 914-674-7526

REGISTRATION/SCHEDULE WORKSHEET

Subject, Course #, Title	CRN Number	Credit	Day	Time

Mercy Connect Guide for Payment and Financial Aid

OBTAINING YOUR MERCY COLLEGE CONNECT ACCOUNT

1. Navigate to http://connect.mercy.edu

2. **Click on "Get your Username and Password" on the left**

3. Enter the required information, and click SUBMIT.

4. This will provide you with your Username and PIN number for Mercy Connect and Blackboard, the College's online course system

ACCESSING YOUR STUDENT ACCOUNT

1. Go to http://connect.mercy.edu

2. **Login**

3. Click on the Academic Services tab at the right side of the page

4. Select Administrative Services

5. Select Student & Financial Aid

6. Click on "Student Account"

7. Select Term to review current charges and financial aid package

MERCY COLLEGE HOMEPAGE TO OBTAIN ENTRANCE/EXIT COUNSELING:

1. Go to Mercy College Homepage at www.mercy.edu

2. Go to Admissions

3. Go to Financial Aid, How to apply link on the right side of the page. Go to Forms and Documentation

4. All the way to Bottom of Page are Links (URLs) for Entrance and Exit Interviews

CANCELLATION AND SCHEDULE CHANGE POLICY

The College reserves the right to revise, change schedule or cancel any course whenever considered necessary or desirable. Course cancellation information is posted in Mercy Connect. Students are also notified by their PACT Mentor.

Summer 2021 Academic Calendar

All terms follow the schedule for observed Federal holidays, as outlined in the term A schedule.

TERMS A, B, and C
In addition to in-person class time, each course in these terms will include at least 20% additional course time through online activities.

TERM A (10 weeks) Wednesday, June 2 – Tuesday, August 10

Tuesday, June 8	Last Day for Registration and Change of Program
Thursday, July 1	Last Day for Course Withdrawal with a "W"
Monday, July 5	Observed Independence Day: College Holiday
Tuesday, August 10	Summer Term A Ends

TERM B (5 weeks) Wednesday, June 2 – Friday, July 9

Tuesday, June 8	Last Day for Registration and Change of Program
Tuesday, June 15	Last Day for Course Withdrawal with a "W"
Monday, July 5	Observed Independence Day: College Holiday
Friday, July 9	Summer Term B Ends

TERM C (5 weeks) Monday, July 12 – Tuesday, August 10

Friday, July 16	Last Day for Registration and Change of Program
Friday, July 23	Last Day for Course Withdrawal with a "W"
Tuesday, August 10	Summer Term C Ends

TERM E (4 weeks) Monday, May 24 – Friday, September 3 *Organizational Management*

E1	**Monday, May 24 – Friday, September 3**	
	Friday, May 28	College Holiday
	Monday, May 31	Memorial Day: College Holiday
	Tuesday, June 2	Last Day for Registration and Change of Program
	Monday, June 7	Last Day for Course Withdrawal with a "W"
E2	**Monday, June 21 – Friday, July 16**	
	Friday, June 25	Last Day for Registration and Change of Program
	Friday, July 2	Last Day for Course Withdrawal with a "W"
	Sunday, July 4	Independence Day: College Holiday
	Monday, July 5	Observed Independence Day: College Holiday
E3	**Monday, July 19 – Friday, August 13**	
	Friday, July 23	Last Day for Registration and Change of Program
	Friday, July 30	Last Day for Course Withdrawal with a "W"
E4	**Monday, August 16 – Friday, September 3**	
	Friday, August 20	Last Day for Registration and Change of Program
	Friday, August 22	Last Day for Course Withdrawal with a "W"

TERM R (15 weeks) Monday, May 3 – Sunday, August 22 *Graduate Occupational Therapy and Physical Therapy*

Inclusive dates for course offerings including clinical site placements

Saturday, May 8	Last Day for Registration and Change of Program
Friday, May 28	College Holiday
Monday, May 31	Memorial Day: College Holiday
Thursday, June 24	Last Day for Course Withdrawal with a "W"
Sunday, July 4	Independence Day: College Holiday
Monday, July 5	Observed Independence Day: College Holiday
Sunday, August 22	Summer Term R Ends

TERM Q (10 weeks) Tuesday, June 1 – Monday, August 9 – *Business (MBA), Organizational Leadership*

Monday, June 7	Last Day for Registration and Change of Program
Monday, June 14	Last Day for Course Withdrawal with a "W"
Sunday, July 4	Independence Day: College Holiday
Monday, July 5	Observed Independence Day: College Holiday
Monday, August 9	Summer Term Q Ends

TERM N (3 weeks) Monday, June 28 – Friday, July 23 – *Education*

Sunday, July 4	Independence Day: College Holiday
Monday, July 5	Observed Independence Day: College Holiday
Friday, July 2	Last Day for Registration and Change of Program
Saturday, July 10	Last Day for Course Withdrawal with a "W"

TERM T (3 weeks) Thursday, August 5 – Wednesday, August 25 – *Education*

Wednesday, August 11	Last Day for Registration and Change of Program
Wednesday, August 18	Last Day for Course Withdrawal with a "W"

THE COLLEGE RESERVES THE RIGHT TO EXTEND ANY TERM IN THE EVENT OF CLASS CANCELLATIONS
DUE TO WEATHER AND/OR OTHER EMERGENCY.

HOURS OF OPERATION

	Admissions	PACT	Student Financial Services
Dobbs Ferry			
Monday	9:00 am - 7:00 pm	8:30 am - 7:00 pm	9:00 am - 7:00 pm
Tuesday	9:00 am - 7:00 pm	8:30 am - 7:00 pm	9:00 am - 7:00 pm
Wednesday	9:00 am - 7:00 pm	8:30 am - 7:00 pm	9:00 am - 7:00 pm
Thursday	9:00 am - 7:00 pm	8:30 am - 7:00 pm	9:00 am - 7:00 pm
Friday	9:00 am - 5:00 pm	9:00 am - 5:00 pm	9:00 am - 5:00 pm
Bronx			
Monday	9:00 am - 7:00 pm	9:00 am - 7:00 pm	9:00 am - 7:00 pm
Tuesday	9:00 am - 7:00 pm	9:00 am - 7:00 pm	9:00 am - 7:00 pm
Wednesday	9:00 am - 7:00 pm	9:00 am - 7:00 pm	9:00 am - 7:00 pm
Thursday	9:00 am - 7:00 pm	9:00 am - 7:00 pm	9:00 am - 7:00 pm
Friday	9:00 am - 5:00 pm	9:00 am - 5:00 pm	9:00 am - 5:00 pm
Manhattan			
Monday	9:00 am - 7:00 pm	9:00 am - 7:00 pm	9:00 am - 7:00 pm
Tuesday	9:00 am - 7:00 pm	9:00 am - 7:00 pm	9:00 am - 7:00 pm
Wednesday	9:00 am - 7:00 pm	9:00 am - 7:00 pm	9:00 am - 7:00 pm
Thursday	9:00 am - 7:00 pm	9:00 am - 7:00 pm	9:00 am - 7:00 pm
Friday	9:00 am - 5:00 pm	9:00 am - 5:00 pm	9:00 am - 5:00 pm

General Information

NON-DEGREE SEEKING STUDENTS

Non-Degree Seeking Students (Non-Matriculating) Students who wish to enroll in courses for college credit on a non-matriculating (non-degree) basis may register for those courses without making a formal application for admission to Mercy College. However, all non-matriculating students must meet with an admissions counselor to complete a non-degree form and to have the desired courses approved.

Non-matriculated students are not eligible for Federal, State or Institutional Financial Aid. For payment options or assistance with financial aid requirements, an appointment with a Student Financial Services Staff member is recommended. You are welcome to the Office of Student Financial Services at any of our campus locations or may phone the Office of Admissions to become a matriculated student at 877-MERCY-GO.

FINANCIAL ASSISTANCE

The Office of Student Financial Services communicates with students both via Mercy Connect and via US Mail. Requests for required documentation and financial aid award package notifications are sent as both a targeted email message, and via US Mail. To expedite processes, students are encouraged to login to Mercy Connect weekly to check for these messages. Directions for using Mercy Connect are available in the Mercy Connect Section of this bulletin. Additionally, you are welcome to visit one of our campus Office of Student Financial Services if you need personalized assistance. Finally, you may also contact us by telephone:

Athletic Scholarships	**914-674-7566**
Academic Scholarships	**877-MERCY-GO**
Account or Financial Aid status	**877-MERCY-GO**

WITHDRAWALS AND REFUNDS

Students wishing to withdraw from courses for which they have registered MUST file an official withdrawal. Ceasing to attend classes does not constitute an official withdrawal. If you do not officially withdraw it will result in the issuance of a grade of "FW" which will be calculated into the student's GPA as an "F" and may result in dismissal. In addition this status will be reported to the Office of Student Financial Services and may result in a reevaluation and possibly a reduction of financial aid funds. Notification to the instructor or to any other office does not constitute an official withdrawal. An official withdrawal may be processed in person at any Student Financial Services Office, or via Mercy Connect.

Withdrawal from class(es) does not necessarily entitle a student to a refund of tuition and fees paid, or to a reversal of tuition charged. Refunds will be made in accordance with the refund schedule. The date of withdrawal will be the date the official withdrawal form is entered into the computer, not the last date of class attendance. Students who receive financial aid should contact a Student Financial Services counselor.

REFUND SCHEDULE WITH OFFICIAL WITHDRAWAL

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(Dates indicate the last day on which the official withdrawal may be processed)

UNDERGRADUATE & GRADUATE PROGRAMS

	100%	80%	0%
TERM A	Jun 08	Jun 15	Jun 16
TERM B	Jun 08	Jun 10	Jun 11
TERM C	Jul 16	Jul 18	Jul 19
TERM E1	Jun 02	Jun 05	Jun 06
TERM E2	Jun 25	Jun 28	Jun 29
TERM E3	Jul 23	Jul 26	Jul 27
TERM E4	Aug 20	Aug 23	Aug 24
TERM N	Jul 02	Jul 03	Jul 04
TERM Q	Jun 07	Jun 14	Jun 15
TERM R	May 08	May 15	May 16
TERM T	Aug 11	Aug 12	Aug 13

Students that withdraw during any part of the refund period and have deferred payment via third party (whether financial aid, employer, etc) arrangements will be responsible for all tuition and related fees regardless if eligibility of such arrangements for disbursement and/or payment have been established prior to withdrawal.

Credit granted for tuition charged to American Express, Discover, MasterCard or VISA will be credited to the student's Mercy College account.

Refunds will be granted only for credit that appears on the student's account. The processing of refunds from loans, financial aid award, or other third party reimbursement cannot begin prior to the time the College certifies eligibility and/or receives and posts the funds to the student's account. Refund checks are made payable to the student and mailed to the student's home address.

Refunds resulting from a Parent Plus Loan will be made payable to the parent and mailed to the parent's address on record.

PAYMENT POLICY AND PROCEDURES FOR ALL STUDENTS

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To best serve your financial needs as a student at Mercy College, it is important to familiarize yourself with the College's payment policy. The following is a brief summary of those policies, for further information please refer to our web site or call 1-877-MERCY-GO.

Acceptable payment arrangements must be made three weeks before the first day of each term. Acceptable payment arrangements include payment in full or approved financial aid and a payment plan covering the balance in full. Students who have not made satisfactory payment arrangements will incur monthly late fees, and will have registration/transcript holds placed on their accounts. Prior balances must be paid in full.

ACCEPTABLE PAYMENT ARRANGEMENTS INCLUDE:

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- Checks and credit cards (American Express, Discover, MasterCard, VISA)

- Official Scholarship Notification

- Company Reimbursement – Written authorization on company letterhead, signed by a supervisor, specifying that payment will be made directly to Mercy College

- Employee Reimbursement – Tuition Reimbursement Agreement must be signed

- Approved Financial Aid grants and loans

- Payment Plan Agreements - Interest-Free Monthly Payment Option Plan

- Tuition Management Systems apply at: afford.com or 1-800-722-4867

- Mercy College Payment Plan apply at: mercy.afford.com

Note: Students eligible for the maximum amount of financial aid and grants are still responsible for the difference between tuition and fee charges and full grant eligibility.
A payment plan or supplemental private loan may be required to cover the balance due.

Tuition and Fees for Summer 2021 - Fall 2021 - Spring 2022

All fees are non-refundable and subject to change without prior notice.

Undergraduate Tuition	Full time (12 credits or more)	$ 9,960.00	per term
	Part time (less than 12 credits)	$ 837.00	per credit
Undergraduate Registration Fee	12 credits or more	$ 407.00	per term
	Less than 12 credits	$ 204.00	per term
Undergraduate Program Fees *(Fall and Spring Terms Only)*	Business Honors Program: One-time fee	$ 300.00	1st term
	Business Technology Fee	$ 25.00	per term
	Computer Arts & Technology: greater than 6 credits	$ 800.00	per term
	Computer Arts & Technology: 6 credits or less	$ 400.00	per term
	Computer Science	$ 75.00	per term
	Cybersecurity	$ 75.00	per term
	Information Systems	$ 75.00	per term
	Media Studies: greater than 6 credits	$ 150.00	per term
	Media Studies: 6 credits or less	$ 75.00	per term
	Music Industry & Technology: greater than 6 credits	$ 700.00	per term
	Music Industry & Technology: 6 credits or less	$ 350.00	per term
	Nursing Program: 1st year students	$ 800.00	per term
	Nursing Program: 2nd year students	$ 1,500.00	per term
	Nursing Program: 3rd year students	$ 1,500.00	per term
	Nursing Program: 4th year students	$ 1,500.00	per term
	RN to BSN Program	$ 62.50	per term
(Fall, Spring and Summer Terms)	Clinical Lab Science: 4th year students	$ 300.00	per term
Fully Online RN to BSN Program	Tuition per credit	$ 460.00	per credit
	Registration Fee - 12 credits or more	$ 407.00	per term
	Registration Fee - Less than 12 credits	$ 204.00	per term
	RN to BSN Program	$ 62.50	per term
ASDBS - 2nd Degree Nursing	Nursing - 2nd Degree ASDBS	$ 1,500.00	per term
Graduate Tuition	Business Administration	$ 965.00	per credit
	Communication Disorders	$ 1,038.00	per credit
	Computer Science	$ 943.00	per credit
	Counseling	$ 943.00	per credit
	Cybersecurity	$ 965.00	per credit
	Education	$ 943.00	per credit
	English Literature	$ 943.00	per credit
	Family Nurse Practitioner	$ 943.00	per credit
	Health Services Management	$ 943.00	per credit
	Human Resource Management	$ 965.00	per credit
	Marriage & Family Therapy	$ 943.00	per credit
	Mental Health Counseling	$ 943.00	per credit
	Nursing	$ 943.00	per credit
	Occupational Therapy	$ 1,038.00	per credit
	Organizational Leadership	$ 965.00	per credit
	Physical Therapy	$ 1,038.00	per credit
	Physician Assistant Studies	$ 1,084.00	per credit
	Psychology	$ 943.00	per credit
	Public Accounting	$ 965.00	per credit
	Public Administration	$ 943.00	per credit
	School Building Leadership	$ 943.00	per credit
	School District Leader	$ 943.00	per credit
	School Psychology	$ 943.00	per credit
	Web Strategy and Design	$ 965.00	per credit
Graduate Registration Fee	12 credits or more	$ 407.00	per term
	Less than 12 credits	$ 204.00	per term
Graduate Program Fees	Business Technology Fee	$ 25.00	per term
	Graduate Nursing	$ 325.00	per term
	Physician Assistant - 1st year students	$ 300.00	per term
	Physician Assistant - Final program year	$ 275.00	per term
	Physical Therapy	$ 150.00	per term
	Occupational Therapy - 1st year students	$ 330.00	per term
	Occupational Therapy - 2nd year students	$ 200.00	per term
	Communication Disorders	$ 250.00	per term
Transcript Fee	Official Transcript	Free	
	Unofficial Transcript	$ 5.00	per copy
International Student Fee	First Time Enrolled Fee	$ 450.00	per program
Application Fee	Undergraduate	$ 40.00	
	Graduate	$ 40.00	
	Graduate-OT/PT/OM Programs	$ 62.00	
Audit Fee	50% of tuition		
Late Payment Fee	For each late payment	$ 100.00	each
Late Registration Fee		$ 100.00	each
Returned Check Fee		$ 20.00	each

Course Fees for Summer 2021 - Fall 2021 - Spring 2022

Undergraduate Fees

Course	Title Fee	
ACCT 261	Computer App for Accountants	$ 85.00
BIOL 275	Cell Biology	$ 150.00
BIOL 370	Biology Research I	$ 150.00
BIOL 355	Molecular Biology of the Cell	$ 150.00
BIOL 360	Genetics	$ 150.00
BIOL 366	Developmental Biology	$ 150.00
BIOL 130A	Hum Anatomy & Physio I Lab	$ 80.00
BIOL 131A	Hum Anatomy & Physio II Lab	$ 80.00
BIOL 160	General Biology I	$ 40.00
BIOL 160A	General Biology I Lab	$ 80.00
BIOL 161A	General Biology II Lab	$ 80.00
BIOL 244	Microbiome	$ 150.00
BIOL 265	Microbiology Lecture	$ 80.00
BIOL 265A	Microbiology Lab	$ 150.00
BIOL 252	Plant Biology	$ 80.00
BIOL 440	Advanced Research	$ 150.00
BIOL 424	Neurobiology	$ 150.00
BIOL 460	Capstone Research in Biology	$ 150.00
CHEM 354	Biochemistry	$ 150.00
CHEM 140	General, Organic and Biochemistry	$ 90.00
CHEM 140A	General, Organic and Biochemistry	$ 90.00
CHEM 160	General Chemistry I	$ 43.00
CHEM 160A	General Chemistry I Lab	$ 80.00
CHEM 161	General Chemistry II	$ 43.00
CHEM 161A	General Chemistry II Lab	$ 80.00
CHEM 260	Organic Chemistry I	$ 43.00
CHEM 260A	Organic Chemistry I Lab	$ 80.00
CHEM 261	Organic Chemistry II	$ 43.00
CHEM 261A	Organic Chemistry II Lab	$ 80.00
CHEM 354	Biochemistry	$ 150.00
CLSC 410A	Hematology Lab	$ 80.00
CLSC 415A	Diagnostic Microbiology I Lab	$ 80.00
CLSC 420A	Clinical Chemistry I Lab	$ 80.00
CLSC 430A	Immunohematology I Lab	$ 80.00
CMDS 498	Clinical Process III	$ 105.00
EXSC 209	First Aid Emergency Care and Personal Safety	$ 60.00
EXSC 460A	Exercise Physiology	$ 125.00
EXSC 490A	Exercise Testing and Prescription	$ 125.00
EXSC 493	Resources for the Exercise Physiologist	$ 350.00
HLSC 209	First Aid Emergency Care and Personal Safety	$ 60.00
HLSC 303A	Hum Anatomy w/Cadaver Lab	$ 375.00
HLSC 314	Clinical Kinesiology and Applied Physics	$ 200.00
HLSC 410	Applied Neurosci/Rehab Prof	$ 200.00
LAWS 220	Art of Legal Reasoning	$ 105.00
LAWS/POLS 361	Constitutional Law Policy	$ 105.00
MATH 115	Math for Liberal Arts	$ 120.00
MATH 116	College Algebra	$ 120.00
MGMT 255	Info Systems for Mgmnt	$ 85.00
NURS 401	Community Health Nursing	$ 130.00
OCTR 209	Advanced Clinical Ed	$ 275.00
OCTR 210	Advanced Clinical Ed	$ 275.00
OCTR 214	Adulthood and Maturity	$ 300.00
OCTR 260	OT Practice Assistant and Child Adol	$ 300.00
PARA 206	Substantive Law/Document Draft	$ 105.00
PARA 300	Legal Research/Writing II	$ 105.00
PARA 302	Litigation	$ 105.00
PARA 400	Law Office Management	$ 105.00
PARA 410	Advanced Seminar Para Studies	$ 105.00
PHYS 160	Physics for Life Science I	$ 80.00
PHYS 161	Physics for Life Science II	$ 80.00
VETC 101	Introduction to Veterinary Science	$ 80.00
VETC 256A	Anatomy of Domestic Animals	$ 240.00
VETC 258	Animal Handling & Restraint	$ 180.00
VETC 306A	Clinical Laboratory Techniques	$ 160.00
VETC 350A	Clinical Nursing	$ 560.00
VETC 360	Fundamentals Animal Research	$ 775.00
VETC 496	Externship II	$ 150.00

Graduate Fees

Course	Title Fee	
CNSL 687	Counseling/Mental Health Counseling	$ 240.00
CNSL 655	Counseling & Applications II	$ 150.00
NURS 700	Nurse ED or ADM Practicum	$ 130.00
NURS 771	Nurs Clinical 1	$ 130.00
PHAS 500A	Gross Anatomy	$ 375.00

Immunization Requirements

All students enrolling for six or more credits must be in full compliance with the New York State Immunization law, and will not be permitted to register for classes without proof of one MMR and submission of a completed meningitis form. The remaining documentation must be submitted within 30 days of the start of the semester. If the documentation is not submitted, the student will not be allowed to continue attending classes and will be dropped from his/her courses without refund (full tuition liability).

There are several ways to comply with the immunization requirements:

MENINGOCOCCAL MENINGITIS

The New York Public Health Law requires that colleges distribute information about Meningococcal Meningitis disease and vaccination to *all* students registered for six or more credits. Students are required to decide whether or not to be immunized for Meningitis and to submit a form that formally confirms their decision. The completed form can be submitted electronically to the Office of the Registrar at **https://mercy.formstack. com/forms/meningitis_form** or is available on Mercy Connect on the student tab under Immunization. The form or vaccine records can additionally be emailed to **Registrar@mercy.edu** or faxed to **914-674-7516**.

MEASLES, MUMPS, AND RUBELLA (MMR)

The New York Public Health Law requires that all college students born after December 31, 1956 who are taking six or more credits in a semester provide a certificate documenting immunity to measles, mumps, and rubella (MMR) before their first term of study.

Measles: Two doses are required.
1st Dose administered after the age of 12 months.
2nd Dose administered more than 30 days after the first dose and after the age of 15 months.
In the alternative, the student can present medical proof of the disease or laboratory proof of immunity (student must submit a copy of the lab report).

Mumps: One Dose
One dose administered after the age of 12 months or laboratory proof of immunity (student must submit a copy of the lab report).

Rubella: One Dose
One dose administered after the age of 12 months or laboratory proof of immunity (student must submit a copy of the lab report).

The MMR combined vaccination fulfills the requirement for one dose of measles, one mumps, and one rubella immunization; **however,** a second measles vaccine, administered at least 30 days after the first dose, is required.   Because the combined vaccine was not available in the United States before January 1, 1972, no MMR immunizations administered before that date are acceptable for US students.

For more information about immunization, please contact your doctor or the NYS Department of Health website at www.health.state.ny.us

SUBMIT IMMUNIZATION RECORDS

To be fully compliant with both Immunization requirements, documentation must be received within 30 days of the start of the term.

1. Immunization vaccine records can be uploaded electronically to **https://mercy.formstack.com/ forms/immunization_file_upload** or submitted on Mercy Connect on the student tab under Immunization. Vaccine records can be emailed to **Registrar@mercy.edu** or faxed to **914-674-7516**, but for secure receipt and processing we encourage direct upload on the provided link or on Mercy Connect.

2. The Meningococcal Meningitis Vaccination form can be submitted electronically to the Office of the Registrar at **https://mercy.formstack.com/forms/meningitis_ form** or is available on Mercy Connect on the student tab under Immunization. The form or vaccine records can additionally be emailed to **Registrar@mercy.edu** or faxed to **914-674-7516**, but for secure receipt and processing we encourage direct upload on the provide link or on Mercy Connect.

Meningococcal Information

On July 22, 2003, Governor Pataki signed New York State Public Health Law (NYSPHL) 2167 requiring colleges and universities to distribute information about meningococcal disease and vaccination to all students meeting the enrollment criteria, whether they live on or off campus. This law became effective on August 15, 2003.

What is meningococcal disease?
Meningococcal disease is a severe bacterial infection of the bloodstream or meninges (a thin lining covering the brain and spinal cord) caused by the meningococcus germ.

Who gets meningococcal disease?
Anyone can get meningococcal disease, but it is more common in infants and children. For some adolescents, such as first year college students living in dormitories, there is an increased risk of meningococcal disease. Every year in the United States approximately 2,500 people are infected and 300 die from the disease. Other persons at increased risk include household contacts of a person known to have had this disease, immunocompromised people, and people traveling to parts of the world where meningococcal meningitis is prevalent.

How is the meningococcus germ spread?
The meningococcus germ is spread by direct close contact with nose or throat discharges of an infected person.

What are the symptoms?
High fever, headache, vomiting, stiff neck and a rash are symptoms of meningococcal disease. The symptoms may appear 2 to 10 days after exposure, but usually within 5 days. Among people who develop meningococcal disease, 10-15% die, in spite of treatment with antibiotics. Of those who live, permanent brain damage, hearing loss, kidney failure, loss of arms or legs, or chronic nervous system problems can occur.

What is the treatment for meningococcal disease?
Antibiotics, such as penicillin G or ceftriaxone, can be used to treat people with meningococcal disease.

Should people who have been in contact with a diagnosed case of meningococcal meningitis be treated?
Only people who have been in close contact (household members, intimate contacts, health care personnel performing mouth-to-mouth resuscitation, daycare center playmates, etc.) need to be considered for preventive treatment. Such people are usually advised to obtain a prescription for a special antibiotic (either ifampin, ciprofloxacin or ceftriaxone) from their physician. Casual contact, as might occur in a regular classroom, office or factory setting, is not usually significant enough to cause concern.

Is there a vaccine to prevent meningococcal meningitis?
In February 2005 the CDC recommended a new vaccine, known as Menactra™ for use to prevent meningococcal disease in people 11-55 years of age. The previously licensed version of this vaccine, Menomune™ is available for children 2-10 years old and adults older than 55 years. Both vaccines are 85% to 100% effective in preventing the 4 kinds of the meningococcus germ (types A, C, Y, W-135). These 4 types cause about 70% of the disease in the United States. Because the vaccines do not include type B, which accounts for about one-third of cases in adolescents, they do not prevent all cases of meningococcal disease.

Is the vaccine safe? Are there adverse side effects to the vaccine?
Both vaccines are currently available and both are safe and effective vaccines. However, both vaccines may cause mild and infrequent side effects, such as redness and pain at the injection site lasting up to two days.

Who should get the meningococcal vaccine?
The vaccine is recommended for all adolescents entering middle school (11-12 years old) and high school (15 years old), and all first year college students living in dormitories. However, the vaccine will benefit all teenagers and young adults in the United States. Also at increased risk are people with terminal complement deficiencies or asplenia, some laboratory workers and travelers to endemic areas of the world.

What is the duration of protection from the vaccine?
Menomune™, the older vaccine, requires booster doses every 3 to 5 years. Although research is still pending, the new vaccine, Menactra™, will probably not require booster doses.

How do I get more information about meningococcal disease and vaccination?
Contact your physician or your student health service. Additional information is also available on the websites of the New York State Department of Health, www.health.state.ny.us; the Centers for Disease

Control and Prevention www.cdc.gov/ncidod/diseases/index.htm; and the American College Health Association, www.acha.org