

## INTERNATIONAL STUDENT SERVICES

555 Broadway • Dobbs Ferry, NY • 10522

Phone: (914) 674-7284

Fax: (914) 888-5018



### I-20 APPLICATION PROCESS FOR 2024-2025 ACADEMIC YEAR

1. **Students must pay the required enrollment deposit to receive their I-20.** This can be paid via the online application portal [HERE](#). **All questions regarding I-20 and F-1 status should be directed to International Student Services (ISS) at [international@mercy.edu](mailto:international@mercy.edu).**
2. **Submit I-20 application documents for review by ISS: [Mercy University I-20 Eligibility Form](#).** Please use Google Chrome.

#### **Documents Required for I-20 Issuance:**

- Copy of picture page in valid passport (should be valid 6 months into the future)
- Affidavit of Support
- Proof of funding, indicating enough funding for one year of tuition plus living expenses (See Financial Affidavit Information for acceptable types of funding).
- Proof of scholarship/loan/government funding (if applicable)

*If student is applying for F-2 dependent I-20, additional proof of funding is required to cover the cost of living. Copy of passport, marriage certificate or birth certificate (original and English translations) as applicable are required.*

#### **If transferring from a school in the U.S., the following is also required:**

- Copies of current and all previous Form I-20's
- Copy of the most recent I-94 Arrival/Departure Record, accessed [here](#).
- Copy of F-1 Visa
- F-1 Transfer Form and SEVIS record transfer. Students should work directly with ISS on the SEVIS record transfer.

3. ISS will review I-20 application documents and if anything additional is needed, ISS will notify students via email. Once the I-20 is issued, ISS will send a confirmation email with all relevant information on the next steps.

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### I-20 FUNDING INFORMATION

Mercy University is required to verify proof of funding for each F-1 student before issuing an I-20. Acceptable bank documents include:

- Certified bank statement or letter in English on official bank letter head from bank representative indicating name of account holder, amount of funds available, type of currency, type of account. This documentation must be no more than three months old.
- The following types of accounts are accepted:
  - checking
  - savings
  - MTDRA, FDR, and CD accounts must be readily available and accessible at any time, as confirmed by bank representative on official bank document.

#### **I-20 Funding Requirements (based on 2024-2025 tuition rates)**

<b>Undergraduate (Bachelor's degree) Students</b>	\$23,330 Tuition	+\$16,850 Living Expenses	\$40,180 Total
<b>UG Trad Nursing 1<sup>st</sup> Year</b>	\$24,930 Tuition	+\$16,850 Living Expenses	\$41,780 Total
<b>UG Trad Nursing Continuing</b>	\$25,880 Tuition	+\$16,850 Living Expenses	\$42,730 Total
<b>Accelerated Second Degree Nursing</b>	\$27,830 Tuition	+\$16,850 Living Expenses	\$44,680 Total
<b>MBA MS Business Analytics</b>	\$20,295 Tuition	+\$16,850 Living Expenses	\$37,145 Total
<b>MS Computer Science MS Cybersecurity</b>	\$20,295 Tuition	+\$16,850 Living Expenses	\$37,145 Total
<b>MS School Counseling MS Psychology MS School Psychology MS Marriage &amp; Family Therapy</b>	\$19,845 Tuition	+\$16,850 Living Expenses	\$36,695 Total

Tuition and fees include a required one-time international student fee of \$450 to be charged to the student's account during their first term.

\*Other graduate programs may have different tuition rates.

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### FINANCIAL AFFIDAVIT OF SUPPORT FORM

#### Student Information:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Date of Birth (mm/dd/yyyy): \_\_\_\_\_

Home Address (Outside of U.S.):  
\_\_\_\_\_

#### Source of Funding (choose all that apply):

Indicate amount of funds (in USD) available next to the appropriate source:

USD \$ \_\_\_\_\_ Student's personal funds. Submit your bank letter or bank document.

+USD \$ \_\_\_\_\_ Funds from sponsor(s). Submit your sponsor's bank letter or document. **Sponsors must complete Sponsor Affidavit below.**

+USD \$ \_\_\_\_\_ Government Grants, Loans, or Scholarship. Submit official documentation of award with details.

+USD \$ \_\_\_\_\_ Mercy University Scholarships or Grants. Submit documentation indicating award amount.

=USD \$ \_\_\_\_\_ Total (amount must be equal to or greater than total amount for your program in I-20 Funding Requirements chart on I-20 Funding Information page).

#### Sponsor Affidavit:

Name in Full:

Present Address:

I will be responsible for the expenses below of the aforementioned student (Circle one of the following):

- Tuition
- Living Expenses (\$16,850/year)
- Tuition and Living Expenses

Relationship to student:

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*I, the undersigned, swear that I will be fully responsible for the expenses of the student named below. This affidavit of support is made by me to assure the United States Government that the above-mentioned student will not in any way become a public charge in the USA.*

Sponsor's signature:

Date:

**Student Attestation:**

*I, the student, certify that the above information is complete and accurate to the best of my knowledge. I understand that false information will jeopardize my acceptance to Mercy University and my immigration status.*

Student's signature:

Date: