

Classroom Observation Checklist

Teacher: _____ Grade Level Observed: _____

Observer: _____ Date (mm/dd/yyyy): _____

Specify Type of Classroom if Applicable (e.g., ICT, ELL, Ged. Ed) _____

Name of School: _____

Please respond to each statement using the following scale (please circle):

1: Not Observed

2: Evidence not Sufficiently Clear

3: Clearly in Evidence

Organization

Provided an opening or introduction to the lesson.	1	2	3
Paces the lesson appropriately.	1	2	3
Presented topics in logical sequence.	1	2	3
Related today's lesson to previous/future lessons.	1	2	3
Summarized major points of the lesson	1	2	3

Presentation

Explained major/minor points with clarity.	1	2	3
Defined unfamiliar terms, concepts and principles.	1	2	3
Used good examples to clarify points.	1	2	3
Varied explanations for complex or difficult material.	1	2	3
Emphasized important points and/or key terms.	1	2	3
Integrated materials (examples, cases, simulations) from "real world".	1	2	3
Integrated technology (interaction with computers, educational software) into the instructional program.	1	2	3
Demonstration of active, collaborative, and/or cooperative learning	1	2	3

Interaction

Actively encouraged student questions.	1	2	3
Asked questions to monitor student understanding.	1	2	3
Waited sufficient time for students to answer questions.	1	2	3
Listened carefully to student questions.	1	2	3
Responded appropriately to student questions.	1	2	3
Restated questions and answers when necessary.	1	2	3
Demonstrated respect for diversity and requires similar respect in the classroom.	1	2	3
Differentiated instruction in a way that is responsive to variations in academic needs and cultural background.	1	2	3

Content Knowledge and Relevance

Presented material at an appropriate level for students.	1	2	3
Presented material appropriate to the purpose of the lesson	1	2	3
Demonstrated command of the subject matter	1	2	3
Provided support for students at different levels	1	2	3

Student Learning

Student questions were pertinent to the learning material.	1	2	3
Student questions and responses demonstrated progress toward the learning goals of the class session.	1	2	3
Students interacted constructively with each other about the learning material.	1	2	3
Student work incorporated the lesson's learning material.	1	2	3
Students demonstrated command of the subject matter of the lesson.	1	2	3

Brief Follow-up:

- In what year did you graduate from Mercy College? _____
- In what specialty did you earn your degree at Mercy College (e.g., Secondary English, Childhood with Special Ed. Cert.)?

- **Post-observation Interview Questions (Reflection)**

1. Was this a typical lesson for you?
2. What went well?
3. What might have been improved to enhance your professional practice and student learning?